BROWN CLEE PATIENT PARTICIPATION GROUP – meeting 7th October 2025

ATTENDANCE AND APOLOGIES

PRESENT	**PRESENT BUT NOT ON LIST**	**APOLOGIES**
Yemmi Agbebi Marcus Arnold Sarah Ballard Roger Barker Claire Bradley Felicity Burchnall	Helen Watson Chris Ramsden Graham Jones Susan Jones Norman Fenn Elisabeth Buggins Charles Gill John Pickup Caroline Arnold Mariel Lubman John Rowland Margaret Rainford Peter Rainford Pam Dicer Bob Milward Anne Preece	Pam Yuille Anne Reidy Sue Crichton Bill Lewis Brian Knox Susan Goodwin Jill Scurfield Robert Wilkes Christine Wilkes David Howorth Linda Howorth Helena Hale Dee Mc Neil Ivan Jeavons Diane Foster Anne Peters Gerald Peters Penny McCarthy Gill Severn Margaret Buckingham Alan Jones Irene Jones Jackie Dorrell Richard Dorrell John Williamson Jo Parker Robert Bluett
Sheila Clarke Tony Clarke Sue Crichton Steve Hughes		
Linda Jackson Emma Kitson Clive Mason Judy Miles Lynne Morgan Rona Markland		
Tina Ranson Will Ranson Ade Robinson Julia Rose Graham Russell Margaret Russell Graham Thompson Margaret Thompson John Walker Kathy Watson Stuart Wentworth Ann Williamson		

BROWN CLEE MEDICAL PRACTICE

PATIENT PARTICIPATION GROUP (PPG) MEETING Tuesday 7th October 2025 MINUTES

ANNUAL GENERAL MEETING

Christine Ranson presented the Annual Report up to 30 Sept 2025 (attached)

Christine Ranson presented the Financial Report for the year to 30 Sept 2025 (attached)

Ade Robinson, Yemmi Agbebi, Linda Jackson and Christine Ranson confirmed they were willing to continue their membership of the Committee. Under the Constitution a committee meeting will be held within 4 weeks to confirm the roles of Chair, Secretary and Treasurer for the year ahead.

OPEN MEETING

Report from the Practice: Dr Bassett was able to report very good news. Dr Bravey is to join the Partnership of Dr Matthews and Dr Bassett, and each will have an equal share. The two part-time female Partners will continue to work their normal hours, and longer term Dr Bravey will enable the Practice to offer GP training placements. A male GP is visiting the Practice on 8th October after responding to the advertisement for a full-time GP Partner. Dr Bassett said that when another Partner joins, he will retire (with regret – as he loves the job!)

Responding to a question, Dr Bassett said that Dr Bravey and Dr Matthews will come to the next PPG meeting in January 2026. He confirmed that Dr Jones is planning stay with the Practice until he retires, and Dr Railton continues to support Brown Clee by providing Locum cover at an affordable rate.

Shropshire Integrated Care Board (ICB) has won some additional funding to develop 'Neighbourhoods', based on the current Primary Care Networks (PCNs). Brown Clee is part of a PCN with Bridgnorth, Highley, Alveley, Much Wenlock, Ironbridge, Albrighton and Cleobury Mortimer Medical Practices. The Neighbourhoods would look to rationalise back office functions to help individual Practices to work more efficiently (eg bulk buying, and streamlined HR and accounting practices).

In relation to the Government demand that GP surgeries offer directly bookable appointments, Dr Bassett said that the Practice was looking at GP triage of these in order to make sure that available appointments were used effectively. He also added that phone lines were now required to be left on during the lunch hour, but requested that patients respected the fact that staff needed to have a break.

Matters Arising: Tina has met with Lisa Davies, (Advanced Nurse Practitioner), who is keen to offer some health education sessions. She has suggested an afternoon informal meeting for female patients only on the topic of Menopause and Post-Menopausal Health issues. **Please reply is you would be interested to come to such a meeting – in November. Minimum 10 people (3 interested so far).**

We had talked about eConsult at the last PPG and very positive feedback was received from a patient who said that it reassured her she was not bothering the Practice for something unnecessarily. Yemmi confirmed that the eConsult option is open from 8.00 am Monday to Friday. He also introduced us to the NHS Hospital Online - planned for 2027. This will enable anyone who is referred to secondary care to communicate directly with their care team to organise appointment dates –

saving time and administration. He stressed that NHS services will increasingly be accessed most easily via the NHS App and offered to help any other patients would like to use it.

PPG Garden Project: Ade Robinson has worked with some primary school pupils planting seeds and teaching them about ongoing care. He plans to begin planting the entrance to the Practice on Tuesday 14th October and some pupils will be working alongside him planting out what they have grown. We hope that this will raise awareness of the Project even wider amongst the patient base. In addition, Ade is giving a fundraising talk about his experience of developing a Show Garden at Chelsea Flower Show. Friday 17th October 2.30 start. Ditton Priors Village Hall. Tickets £5 including tea and cake. Everyone welcome.

Any other business: in response to a question Elisabeth Buggins (Chair of the Community Benefit Society) confirmed that no shares would be offered until 3 essential elements were met. Firstly a new Partnership must be agreed with long-term viability. Secondly the Practice finances need to be robust, and thirdly a Contract between the new Partnership and the Integrated Care Board for the next 15 years needs to be in place. At that point, the Society would be in a position to start raising funds to purchase the Practice premises, with a view to leasing them back to the GP Partners.

PPG Support for the 'flu vaccination main clinic: volunteers met separately at the end of the meeting and were issued with High Viz jackets (thanks to Burwarton Show for loan). The volunteer rota was agreed and members shared phone numbers and agreed how they would operate.

Next meetings: PPG Open meetings for 2026 will be:

January 20th, April 21st, July 21st, October 20th.

WE NEED YOU TO EXPRESS YOUR OPINION ON THE START TIME.

PLEASE VOTE FOR : 6.00 PM START 7.00 PM START

BROWN CLEE PATIENT PARTICIPATION GROUP

'working with the Practice to benefit patients'

ANNUAL REPORT – OCTOBER 2025

It has been a busy year for the PPG, getting involved in initiatives which broaden and deepen the scope of our work, for example:

- The investigation into support patients experiencing grief gave us connection with Hands Together Ludlow, and the Brown Clee Benefice.
- **Yemmi Agbebi's** support to people wanting to use the NHS App has resulted in 26 patients getting registered, and this work is of ongoing importance , as the App increasingly gives access to more aspects of healthcare.
- **Ade Robinson's** proposal to create attractive and wildlife friendly spaces around the Surgery buildings has attracted support from a range of individuals and organisations, including the local Primary School, and we look forward to seeing that flourish over the years to come!
- **Linda Jackson** has established a good relationship with the Community Benefit Society enabling us to communicate effectively whilst maintaining our own identities and missions. She also makes excellent tea and coffee, and has made our meetings more welcoming!

The PPG committee is so grateful for you continuing to come to our meetings, volunteering and getting involved in PPG sponsored schemes such as the Care and Share Pantry and CoCo, as well as the recent wonderful response to a request to assist the logistics of the major 'flu vaccination day.

We have had some technological challenges this year, when btinternet email addresses began to reject all messages from our lists. We have now migrated the lists to Brevo, which is proving to be a bit of a learning curve for me, and I am not yet sure that all messages get to you - so please check your junk folder and if you find a message move it into your inbox, so that the next one I send will go into the right place.

I am really sorry to tell you that **Bill Lewis** has recently been forced to resign from the committee due to ill health. Bill has been actively involved with the PPG for over 10 years and has been a stalwart of the Committee for the last couple of years. He has given us the benefit of his extensive experience and has always spoken his mind. His resignation leaves the committee in the uncomfortable position that the two account signatories are myself and my husband. We would really welcome someone coming forward to take on the role of Treasurer – which is not onerous, but essential for probity.

Looking forward to 2026, we are still anxious that the GP Partnership which is needed to take the Practice forward for the next 20 years is not yet in place, but we remain optimistic. We expect to see the first new shoots of the surgery garden at Ditton Priors, and we remain focussed on our mission of '**working with the Practice for the benefit of patients'.**

Christine Ranson, Chair of Brown Clee PPG - October 2025

browncleeppg@gmail.com

FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2025

The income received by the Group came from the sale of refreshments at the Open Meetings from January 2025. We would like to express our thanks to Linda Jackson who has raised £21.50 for the Group from this.

The costs of running the PPG activities for the year totalled £29.75 which is entirely made up of bank charges levied on the account since March 2025.

The net result is a loss of £8.25

A separate pot of ring fenced donations for the Garden Project, has a balance of £75.00

Christine Ranson
Chair (in the absence of a Treasurer)
30/09/2025

ACCOUNTS FOR THE PERIOD 1ST OCTOBER 2024 TO 30TH SEPTEMBER 2025

INCOME	+	21.50	
EXPENSES	-	29.75	
NET LOSS		£ 8.25	
BALANCE IN THE ACCOUNT		£253.51	including £75 for the Garden Project

All invited to:

A talk by Ade Robinson

Friday 17th October 2025

2.30 pm

Ditton Priors Village Hall

£5 – including a hot drink and homemade cake

PROCEEDS IN AID OF THE PPG GARDEN PROJECT – ENHANCING SPACES FOR PATIENTS AND STAFF

Message from Ade Robinson

I am starting work on creating wildlife and people friendly garden spaces here at Ditton Priors Surgery and will also do so at Stottesdon Surgery. This work is all voluntary and many patients are helping me by donating plants, time or garden structural materials. The Surgery Garden Project is co-ordinated through the Brown Clee Patient Participation Group (PPG).

On Friday 17th October I am giving a talk on my experience of helping to create a garden at the Chelsea Flower Show, to raise funds for the Surgery Garden Project. The talk is at Ditton Priors Village Hall, starting at 2.30 pm. Tickets are £5 and include a hot drink and a cake - (pay on the door).

If you would like to help with the Garden Project in any way, please contact me:
ADE ROBINSON adeonthefarm1@outlook.com
If you would like any more information about the Brown Clee PPG please contact:
TINA RANSON browncleeppg@gmail.com